



## National Trail Local School District

6940 Oxford-Gettysburg Rd.

New Paris, Ohio 45347

(O) 937-437-3333 (F) 937-437-7865

#ItsBETTERtobe aBLAZER

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Jennifer S. Couch  
Superintendent

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Treasurer

### Emergency Parental Notification Protocols

Blazer Families:

Welcome to the start of the 2024-2025 school year at National Trail!

**Ohio House Bill 487 (ORC 3313.536) requires schools to inform students and parents/guardians of how they would be notified in an emergency situation.**

#### HOW NT WILL COMMUNICATE

In the event National Trail Local Schools were to suffer/encounter some type of an emergency or crisis situation during the school day, such as a terrorist attack, natural, unnatural disaster, or a bus accident, the school administration will communicate information to parents/guardians as soon as practical in light of the circumstances.

The school's first priority in any incident will be to ensure the safety of students and staff. Once the situation is at a manageable point, the school administration will communicate to families utilizing one or more of the following methods:

- ParentSquare (text and/or phone call)
- School-to-parent email (Based on school email sign-up in Final Forms)
- School-to-parent text (Based on ParentSquare)
- Direct school-to-parent phone calls (Important to have Final Forms updated) - IF NECESSARY
- Social Media (Facebook, NT School website) - IF NECESSARY
- News Media - IF NECESSARY

In the event of an emergency, students will be released to parents/guardians in a controlled, accountable fashion. Parents will be notified of where and when to meet their students to avoid bottlenecks and make for a quicker and safer reunification process.



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### WHAT WILL NT COMMUNICATE

While NT cannot predict all situations/events, when a threat takes place, NT will handle safety situations in the following manner:

1. **Threat to the school district** - Threats to the school district will be communicated to all families via one call, email, and/or text. Communication will go out as soon as the situation is under control and we have communicated with proper authorities.
2. **Threat to a specific school building (Elementary, Middle School, or High School)** - Threats to a specific school building will be communicated directly to the families in that building via one call, email, and/or text. The severity and the type of threat will determine other levels of communication.
3. **Threat to a grade level/class** - Threats to a grade level/class will be communicated directly to the families in that class or grade level via one call, email, and/or text. Once again, the severity and the type of threat will determine other levels of communication.
4. **Threat to a specific student(s)** - These types of threats will be communicated by phone directly to the families involved.

Please remember, that the situation will dictate the timing of communication from the District. The most important goal is to make sure students are safe and that the school has communicated with the needed family members before sending information to those not directly involved.

### HOW DOES NT PREPARE STUDENTS/STAFF FOR SAFETY EVENTS

During the course of each school year, NT practices the following scenarios:

- **Fire Drills** - Students participate in at least 6 full building fire drills each year. We will have our first drill during the week of August 26, 2024.
- **Safety Drills** - During the school year, NT will practice at least five (5) safety drills ranging from lunch and school evacuation, bus evacuation, and classroom lockdown scenarios.
- **Tornado Drills** - Students participate in at least 3 full building tornado drills each year. These events typically take place starting in March of that school year.



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Our goal is to make sure our students and staff understand their role in the event any safety incident occurs during the school day.

If you have questions, feel free to contact your building principal or the Central Office.

Have a SAFE and ENJOYABLE day!

Mrs. Couch