



# NATIONAL TRAIL ELEMENTARY

## KINDERGARTEN REGISTRATION FOR 2024-2025 SCHOOL YEAR

KINDERGARTEN REGISTRATION FOR THE 2024-2025 SCHOOL YEAR WILL OPEN APRIL 19, 2024. (PLEASE DO NOT REGISTER BEFORE APRIL 19).

KINDERGARTEN IS OPEN TO ALL STUDENTS WHO ARE 5 YEARS OLD BY AUGUST 1, 2024.



### HOW DO YOU REGISTER?

1. GO TO THE NATIONAL TRAIL WEB SITE "NATIONALTRAIL.K12.OH.US".
2. CLICK ON THE "DISTRICT" TAB THEN "ENROLLMENT".
3. SCROLL TO THE MIDDLE OF THE PAGE TO "REGISTRATION LINK" CLICK ON "FINAL FORMS"
4. CREATE AN ACCOUNT THEN FILL OUT AND SIGN ALL FORMS ONLINE.
5. ONCE ALL ONLINE FORMS ARE COMPLETED, YOU WILL NEED TO BRING IN THE FOLLOWING DOCUMENTS AS SOON AS POSSIBLE TO FINALIZE YOUR CHILD'S REGISTRATION.

**BIRTH CERTIFICATE  
SHOT RECORDS**

**PROOF OF RESIDENCY (MUST BE IN PARENT/ GUARDIANS NAME)  
YOU NEED ONE OF THE FOLLOWING OR  
MORTGAGE STATEMENT  
PROPERTY TAX STATEMENT  
SIGNED LEASE/ RENTAL AGREEMENT  
\*LEASE MUST BE CURRENT  
NOTARIZED AFFIDAVIT OF RESIDENCY**

**YOU NEED TWO OF THE FOLLOWING  
UTILITY BILL  
PAYROLL CHECK STUB  
PREBLE CO JFS LETTER  
MEDICAL BILL  
INCOME TAX RETURN – CURRENT YEAR  
INSURANCE POLICY – CURRENT STATEMENT  
VOTER REGISTRATION CARD  
VEHICLE REGISTRATION**

**ANY CUSTODY PAPERS OR COURT DOCUMENTS (IF NECESSARY)  
IEP/ 504 (IF NECESSARY)  
ALL FORMS MUST BE DATED WITHIN 60 DAYS.**

**DOCUMENTS WILL NEED TO BE BROUGHT INTO THE ELEMENTARY SECRETARY, DENIECE HARRIS .THEY CAN BE BROUGHT IN ANYTIME BETWEEN 8:30 3:30 M-F. (BETWEEN MAY 28 AND JUNE 14. 8-3) THE OFFICE WILL BE CLOSED FROM JUNE 18 THRU AUG.1 2024.**

**YOUR STUDENT WILL NOT BE FULLY ENROLLED UNTIL ALL ONLINE FORMS ARE SUBMITTED AND YOU HAVE SUBMITTED COPIES OF REQUIRED DOCUMENTAION. \*\*PARTIAL ENROLLMENT WILL NOT BE ACCEPTED\*\* PLEASE DO NOT REGISTER YOUR STUDENT BEFORE APRIL 19, 2024**



937-437-3333  
ext. 1400

dharris@nationaltrail.us

nationaltrail.k12.oh.us