



# NATIONAL TRAIL ELEMENTARY

## KINDERGARTEN REGISTRATION FOR 2025-2026 SCHOOL YEAR

KINDERGARTEN  
REGISTRATION FOR  
THE 2025-2026  
SCHOOL YEAR WILL  
OPEN APRIL 21, 2025.  
(PLEASE DO NOT  
REGISTER BEFORE  
APRIL 21).

KINDERGARTEN  
IS OPEN TO ALL  
STUDENT SWHO  
ARE 5 YEARS  
OLD BY AUGUST  
1, 2025



### HOW DO YOU REGISTER?

1. GO TO THE NATIONAL TRAIL WEB-SITE "NATIONALTRAIL.K12.OH.US".
2. CLICK ON THE "DISTRICT" TAB THEN "ENROLLMENT".
3. SCROLL TO THE MIDDLE OF THE PAGE TO "REGISTRATION LINK" CLICK ON "FINAL FORMS"
4. CREATE AN ACCOUNT THEN FILL OUT AND SIGN ALL FORMS ONLINE.
5. ONCE ALL ONLINE FORMS ARE COMPLETED, YOU WILL NEED TO BRING IN THE FOLLOWING DOCUMENTS AS SOON AS POSSIBLE TO FINALIZE YOUR CHILD'S REGISTRATION.

BIRTH CERTIFICATE  
SHOT RECORDS

PROOF OF RESIDENCY (MUST BE IN PARENT/GUARDIANS NAME)

YOU NEED ONE OF THE FOLLOWING OR  
MORTGAGE STATEMENT  
PROPERTY TAX STATEMENT  
SIGNED LEASE/RENTAL AGREEMENT  
\*LEASE MUST BE CURRENT  
NOTARIZED AFFIDAVIT OF RESIDENCY

YOU NEED TWO OF THE FOLLOWING  
UTILITY BILL  
PAYROLL CHECK STUB  
PREBLE CO JFS LETTER  
MEDICAL BILL  
INCOME TAX RETURN—CURRENT YEAR  
INSURANCE POLICY—CURRENT STATEMENT  
VOTER REGISTRATION CARD  
VEHICLE REGISTRATION

ANY CUSTODY PAPERS OR COURT DOCUMENTS (IF NECESSARY) IEP/504 (IF NECESSARY)  
ALL FORMS MUST BE DATED WITHIN 60 DAYS.

DOCUMENTS WILL NEED TO BE BROUGHT INTO THE ELEMENTARY SECRETARY, DENIECE HARRIS. THEY  
CAN BE BROUGHT IN ANYTIME BETWEEN 7:30-3:30 M-F. (BETWEEN JUNE 1 AND JUNE 10, 7-3)  
THE OFFICE WILL BE CLOSED FROM JUNE 10 THRU AUG. 1, 2025. YOUR STUDENT WILL NOT BE FULLY  
ENROLLED UNTIL ALL ONLINE FORMS ARE SUBMITTED AND YOU HAVE SUBMITTED COPIES OF  
REQUIRED DOCUMENTATION. **\*\*PARTIAL ENROLLMENT WILL NOT BE ACCEPTED\*\***  
**PLEASE DO NOT REGISTER YOUR STUDENT BEFORE APRIL 21, 2025**

937-437-3333 ext. 1400

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