



NT COVID-19 FAQ's for Parents/Students  
UPDATED 5/10/20

**Below you will find a list of frequently asked questions National Trail Local Schools has put together in response to the State mandated school closure. Please simply click on each link to find the answer to each question.**

**This document will be updated as needed when decisions are made or other questions are asked. As we hear our next steps past May 1st, new information/questions will be added.**

[Q1. How do I find information about Non-Traditional Instructional \(NTI\) Lessons?](#)

[Q2. What if I do not have internet services to access the NTI Lessons?](#)

[Q3. What if I still need a device for my student?](#)

[Q4. What do I do if I have borrowed a device from the school and it is not working?](#)

[Q5. When are the NTI assignments due? \(UPDATED 4/21/20\)](#)

[Q6. Where do I turn in hard copy assignments? \(UPDATED 4/21/20\)](#)

[Q7. Who should I contact with any question regarding assignments/lessons? \(UPDATED 4/21/20\)](#)

[Q8. What if I don't know a teacher's email address?](#)

[Q9. What if I don't receive a response from a teacher?](#)

[Q10. My child is either not sure how to communicate with her/his teachers regarding assignments or we have not heard anything from my child's teacher regarding assignments. Who should we contact?](#)

[Q11. What if I call the school building offices and/or the District Offices and I do not get an answer? \(UPDATED 4/21/20\)](#)

[Q12. My child is a National Trail student who attends MVCTC, where can I find answers to questions I have regarding my child's education?](#)

[Q13. Who can I contact if my child needs mental health services?](#)

[Q14. What if I am an essential worker and need child care during the day.](#)

[Q15. What does the extended closure of schools for the rest of the academic year mean for students? \(UPDATED 4/21/20\)](#)

[Q16. What is the "school" schedule thru the end of the academic school year? \(UPDATED 5/4/20\)](#)



NT COVID-19 FAQ's for Parents/Students  
UPDATED 5/10/20

[Q17. Will the senior class participate in a graduation ceremony? \(UPDATED 5//20\)](#)

[Q18. Will the Junior/Senior Prom still be held? \(UPDATED 4/21/20\)](#)

[Q19. What is the status of the Class of 2024 Washington D.C. trip?](#)

[Q20. Are lunches provided to NT Students during the closure? \(UPDATED 4/21/20\)](#)

[Q21. How is grading being handled at National Trail? \(UPDATED 5/4/20\)](#)

[Q22. How can we return school property such as library books, iPads, laptops, textbooks, etc...? \(UPDATED 5/10/20\)](#)

[Q23. When will the final 2019-2020 Report Cards be available? \(ADDED 4/21/20\)](#)

[Q24. When can students cleanout their lockers or pick-up personal belongings at the school? \(UPDATED 5/10/20\)](#)

[Q25. What about Middle School scheduling for the 2020-2021 School Year? \(ADDED 4/21/20\)](#)

[Q26. What about High School scheduling for the 2020-2021 School Year? \(ADDED 4/21/20\)](#)

[Q27. With school being physically closed for the remainder of the 2019-2020 school year, what is the status of spring sports? Fall Sports? \(ADDED 4/20/2020\)](#)

-----

**Q1. How do I find information about Non-Traditional Instructional (NTI) Lessons?**

A. If you go the National Trail Website at [www.nationaltrail.k12oh.us](http://www.nationaltrail.k12oh.us), you can find up to date information on the NTI lessons and news relating to the school closure. Once on the webpage, simply click on “District” tab then the “Online Learning Information” tab.

**Q2. What if I do not have internet services to access the NTI Lessons?**

A. There are a number of internet providers who are running specials for families with students.

You can click on the following link to see if there are available options for your location – [Internet Service Providers](#)

Additionally, National Trail Local Schools has WiFi Zones available for students and families to use during this crisis.

[WiFi Zone Information](#)



## NT COVID-19 FAQ's for Parents/Students UPDATED 5/10/20

If these options do not work, hard copies of assignments can be arranged for pick-up. Please contact your student's teacher to coordinate work to be picked-up at National Trail, Monday-Friday from 8:00 a.m. - 8:00 p.m.

### **Q3. What if I still need a device for my student?**

**A.** Students/Parents may make arrangements to pick-up a device. Simply email your building principal or call the office to make arrangements.

K-4 Students/Parents should contact Mr. Eales at 937-437-3333 x 1401 or [eeales@nationaltrail.us](mailto:eeales@nationaltrail.us)

5-8 Students/Parents should contact Mrs. Couch at 937-437-3333 x 1301 or [jcouch@nationaltrail.us](mailto:jcouch@nationaltrail.us)

9-12 Students/Parents should contact Mr. Eyler at 937-437-3333 x 1201 or [meyler@nationaltrail.us](mailto:meyler@nationaltrail.us)

### **Q4. What do I do if I have borrowed a device from the school and it is not working?**

**A.** Tech support will be available from 10:00 a.m. to 2:00 p.m. Tuesday, Wednesday and Thursday and from 6:00 p.m. to 8:00 p.m. on Wednesday. Tech support is located just inside Door #1.

Students should bring the device and charger with them. You may also call 937-234-7326 for phone support.

### **Q5. When are NTI lesson assignments due? (UPDATED 4/21/20)**

**A.** NTI Lesson due dates vary by class and grade. Please check with your student's teacher to ensure that the proper turn-in date is not missed. Typically, Friday is a great day to make-up all missing assignments.

While I'm sure we can agree, this is not the way we prefer to educate our students. It is imperative that students keep working and turn in their class assignments to ensure they have the needed skills for their future learning or life activities.

### **Q6. Where do I turn in hard copy assignments? (UPDATED 4/21/20)**

**A.** If your child has completed hard copy assignments, please take a picture of the completed work and email it to the teacher. If you are unable to take pictures of the completed work, please email the teacher and bring the work to the building and place it in the "completed work" tub at Door #1. Each building principal will make sure the work is given to the proper teacher. Please



## NT COVID-19 FAQ's for Parents/Students UPDATED 5/10/20

make sure your student's name is properly identified on the work when it is turned in at the school. Door #1 is open from 8:00 a.m. to 8:00 p.m. Monday – Friday.

We ask for patience when returning work due to the cleaning process that we have put in place to return the work to our staff members. We want to make sure we follow proper safety procedures for all aspects of this pandemic.

### **Q7. Who should I contact with any question regarding assignments/lessons? (UPDATED 4/21/20)**

**A.** If you have questions pertaining to assignments/lessons, please contact your child's teacher(s). Teachers are required to be accessible to students/parents via email from 10:00 a.m. until 2:00 p.m. daily during the course of each week.

If you are not receiving school work, please reach out to your child's teacher or the school to gather needed materials so your students is not behind as we move further ahead.

### **Q8. What if I don't know a teacher's email address?**

**A.** If you are unsure of a teacher's email address, please view the directory section of the district website for a full list of staff or you can click the link below.

[HS Staff List](#)

[MS Staff List](#)

[ES Staff List](#)

### **Q9. What if I don't receive a response from a teacher?**

**A.** Teachers are required to be accessible to students/parents via email daily from 10:00 a.m. until 2:00 p.m. NT Staff will make every effort to respond in a timely manner during these days and time frame. If you do not receive a response within 24hrs, please email the building principal.

K-4 Students/Parents should contact Mr. Eales [eeales@nationaltrail.us](mailto:eeales@nationaltrail.us)

5-8 Students/Parents should contact Mrs. Couch [jcouch@nationaltrail.us](mailto:jcouch@nationaltrail.us)

9-12 Students/Parents should contact Mr. Eyler [meyler@nationaltrail.us](mailto:meyler@nationaltrail.us)

**Q10. My child is either not sure how to communicate with her/his teachers regarding assignments or we have not heard anything from my child's teacher regarding assignments. Who should we contact?**



NT COVID-19 FAQ's for Parents/Students  
UPDATED 5/10/20

A. Your child's teacher(s) should be in communication with you and/or your child through various forms of digital communication. Please ask your child to check his/her school issued email account or classroom app.

**Q11. What if I call the school building offices and/or the District Offices and I do not get an answer? (UPDATED 4/21/20)**

A. Please start by checking our National Trail Local School website at [www.nationaltrail.k12.oh.us](http://www.nationaltrail.k12.oh.us). From there you will be able to access frequently asked question (which will be updated as additional questions are received) and information regarding the Coronavirus. If you do not find the answer to your question, we will have individuals in the building offices periodically. When someone is in the office, they will answer the phone. If no one answers, please leave a message AND e-mail the teacher/building principal with the reason you called.

If you call the District Office, we ask you to follow the same procedure. If you call the District Office and no one answers, please leave a message and email Bob Fischer at [bfischer@nationaltrail.us](mailto:bfischer@nationaltrail.us).

Please remember that due to current stay at home order, we are running on limited office hours, but all calls will be returned in no less than 24 HRS.

**Q12. My Child is a National Trail student who attends MVCTC, where can I find answers to questions I have regarding my child's education?**

A. Any questions for MVCTC should be emailed to [QUESTIONS@MVCTC.COM](mailto:QUESTIONS@MVCTC.COM)

**Q13. Who can I contact if my child needs mental health services?**

A. Our mental health professionals are reaching out to families to ensure they have open lines of communication during the closure and to make alternative plans if necessary. In addition, our mental health counselors continue to monitor emails and reach out to our school families in need. Teletherapy and in-person sessions will be an option for meeting with your school-based therapist. To reach your school mental health provider, you can email the provider directly through [www.gebhartcounseling.org](http://www.gebhartcounseling.org) website. Find your provider on the "Our Team" page and click on her name to email directly. You can also call Gebhart Counseling at (937) 456-2805 to leave your provider a message.

If a student or parent is in crisis, you can reach out to the following local hotlines for assistance: Preble County Crisis Hotline (866) 532-3097. Crisis Text Line #4HOPE to 741741

**Q14. What if I am an essential worker and need child care during the day.**



## NT COVID-19 FAQ's for Parents/Students UPDATED 5/10/20

A. National Trail has been made aware that Panther's Prep in Lewisburg, Imagination Station in Eaton, and Bright Beginnings in Eaton are accepting children of essential workers. Parents should contact these day cares prior to dropping off children.

### **Q15. What does the extended closure of schools for the rest of the academic year mean for students? (UPDATED 4/21/20)**

A. Students will continue to receive remote lessons through their teacher(s) on Monday through Thursday. Students should check their school issued email address or classroom app for additional communication from teachers. Fridays are established "catch-up" days and NO new lessons will be assigned on these days.

### **Q16. What is the "school" schedule thru the end of the academic school year? (UPDATED 5/4/20)**

Each week, students will follow the same schedule:

- Monday - Thursday will be NTI Lessons
- Friday will be a student catch-up day, enrichment day, teacher planning and student/parent contact day

The official announcement from the governor that we will not have in-person instruction for the rest of this year will alter the ending of the 2019-2020 school year. The last weeks of school are typically filled with exams, celebrations, and recognitions that we will unfortunately not be able to have this year; therefore, our last day of new instruction will be Thursday, May 14th.

- The expectation is that the majority of student work is completed by May 15th.
- If there is an issue with completing assignments by May 15th, please contact your child's teacher.
- **ALL work must be turned in by 8:00am on May 28th**

Please understand, we are NOT ending the school year early. We have made this decision in order for students to successfully complete the school year. The final days without new assignments will allow students to catch up and close out the semester.

### **Q17. Will the senior class participate in a graduation ceremony? (UPDATED 5/4/20)**

A. It is our intention, that qualifying National Trail High School seniors will have the opportunity to participate in a graduation ceremony. Based on the information we have at this time, we are STILL planning the regularly scheduled graduation ceremony on June 5<sup>th</sup> @ 7:00p.

- Graduation Practice (Mandatory) – June 5<sup>th</sup> @ 10:00a at the NT Football Field
- To enforce social distancing, only 4 guests per student will be permitted and will be asked to sit in designated areas. We ask that young children please stay home.
- A livestream of the commencement ceremony will be available.



## NT COVID-19 FAQ's for Parents/Students UPDATED 5/10/20

- Potential Dates, if we need to keep pushing the event further back due to the COVID-19 Pandemic or weather would be Saturday, June 6<sup>th</sup>, Friday, June 19<sup>th</sup> or Saturday, June 20<sup>th</sup>

### **Q18. Will the Junior/Senior Prom still be held? (UPDATED 4/21/20)**

**A.** It is our intention, regardless of the length of the school closure, that the Junior/Senior Prom will still take place. Based on the information we have at this time, our April 25<sup>th</sup> Prom date has been postponed, but National Trail is already working on several alternate dates.

Once we know the next steps from the Governor, we will start announcing alternate dates, if necessary. National Trail is currently looking at a mid-May or mid-June date to attempt to hold Prom. We do not want to put multiple dates out to the public in order to eliminate any possible confusion that may happen. We will make sure AMPLE time is given for families to plan summer events.

### **Q19. What is the status of the Class of 2024 Washington D.C. trip?**

**A.** Based on the information received regarding the status of the COVID-19 Pandemic, the National Trail Local School District in conjunction with K&K Tours decided it is necessary to reschedule the Class of 2024 Washington D.C. Trip. After looking at all possible options, the week of November 15-19 appears to interfere the least with our students' very busy academic, extra-curricular, athletic and social calendars. Additionally, students traveling to Washington D.C. would have Friday, November 20<sup>th</sup>, off from school as well.

#### **OTHER IMPORTANT INFORMATION:**

All teachers, coaches, clubs and organizations will be made aware of student absence during the week of November 15<sup>th</sup>.

If you still plan for your son or daughter to travel with their classmates, nothing needs to be done at this time. We will plan on having a parent meeting in September concerning the trip and to complete the necessary paperwork.

At this point, NO refund policy is available from K & K unless you purchased trip insurance.

If you have any trip related questions, please contact Mr. James Patrick at [jpatrick@nationaltrail.us](mailto:jpatrick@nationaltrail.us).

### **Q20. Are lunches provided to NT Students during the closure? (UPDATED 4/21/20)**

**A.** Each week, National Trail is providing providing lunch opportunities for our students. Please check the NT website for up to date lunch information. Lunches will be provided for the remainder of the 2019-2020 School Year.

### **Q21. How is grading being handled at National Trail? (UPDATED 5/4/20)**



## NT COVID-19 FAQ's for Parents/Students UPDATED 5/10/20

As a district, National Trail Local Schools (NTLS) recognizes that remote learning is not an equal replacement to the learning experiences that take place in the classroom. While we are proud of what our teachers are accomplishing and grateful for what the students and their families are contributing, it just is not the same.

During the remaining weeks of the 2019-2020 school year, it is critical for our students to remain engaged in school to the best of their ability. The information collected during this learning will help our staff better analyze your student's growth and prepare the curriculum for the 2020-2021 academic school year. All of our students will still be earning grades during this time, and they must remain engaged in their classes to earn those grades. Student work should be submitted according to the due dates established by teachers. We will continue to accept all student work for credit up until the last official day of school (May 28, 2020)

### **National Trail Elementary (K-4th grade)**

National Trail Elementary will use *Complete / Incomplete* for Non-Traditional Instruction (NTI) grades. Standards taught during online instruction will be the only indicators considered during this 4th quarter.

- If students turn in 60% of the work they receive a *Complete* on the report card.
- If they turn in less than 60% they received an *Incomplete* for the indicator.
- Students could receive an *Incomplete* on some indicators and *Complete* on others depending on work they turn in.

### **National Trail Middle School and High School (5th - 12th grades)**

As a result of the closure of schools due to the CoVid-19 Pandemic, National Trail Local Schools (NTLS) understands that fourth quarter grading has been a concern for many. Due to a variety of reasons students may or may not have been able to complete assigned work. NTLS wants to follow the philosophy of "held harmless" so that student grades will not be negatively impacted due to a lack of access during NTI. Due to this, the following standards will be used for fourth quarter grades:

A student's fourth quarter grade will be calculated using one of the following formulas:

- a. The average of the first three quarters will be counted as 75% of fourth quarter and the work completed / assigned during the NTI period will be the other 25%. ((Average of Quarters 1-3) x .75) + (NTI Grade x .25) = 4th quarter grade

OR

- b. 4th Quarter grade if it is higher than option 1.

The higher of the two options will be taken as the fourth quarter grade.

Students taking CCP classes will be able to follow the guidelines listed above or the guidelines set by the respective university/college. Please contact the classroom teacher or Miss Egbert for any questions.

**Be advised that K-12 grading may not be the same in the future,**





NT COVID-19 FAQ's for Parents/Students  
UPDATED 5/10/20

**even if we have similar virtual learning in 2020-2021 and beyond.**

**Q22. How can we return school property such as library books, iPads, laptops, textbooks, etc..? (UPDATED 5/10/20)**

A. Textbooks, iPads, laptops and other school materials will be returned starting May 26<sup>th</sup> – May 28<sup>th</sup> from 1:00-7:00p This will also be the time where student personal belongings may be picked up.

See Q24 for additional information.

**Q23. When will the final 2019-2020 Report Cards be available? (ADDED 4/21/20)**

A. National Trail report cards will be mailed home to families a week after the conclusion of the 2019-2020 school year on May 28, 2020.

**Q24. When can students cleanout their lockers or pick-up personal belongings at the school? (UPDATED 5/10/20)**

A. Textbooks, iPads, laptops and other school materials will be returned starting May 26<sup>th</sup> – May 28<sup>th</sup> from 1:00-7:00p This will also be the time where student personal belongings may be picked up.

In order to ensure that we have proper **social distancing and follow all Ohio Health Department Regulations**, we have created a drive by drop-off and pick-up plan.

**PLEASE FIND A FEW HIGHLIGHTS:**

**WHEN:** May 26, 2020

**Last Names A-G**

**TIME:** 1:00p-7:00p

**WHEN:** May 27, 2020

**Last Names H-O**

**TIME:** 1:00p-7:00p

**WHEN:** May 28, 2020

**Last Names P-Z**

**TIME:** 1:00p-7:00p

**WHAT SHOULD STUDENT(S) BRING:**

1. ALL school owned technology (laptops, laptop bags, power cords, iPads)
2. ALL school textbooks
3. ALL school library books
4. ALL school owned Music Instruments/Equipment (Unless arrangements were made with Ms. Jordan or Miss Norrod)



## NT COVID-19 FAQ's for Parents/Students UPDATED 5/10/20

### 5. ANY remaining NT Athletic Property

#### WHAT WILL STUDENTS RECEIVE?

1. MS/HS Lockers have been cleaned-out and all students will receive personal items that were left in school lockers
2. ES Students will receive a bag of items left in their teacher's classrooms

The attached flyer gives **additional directions** as well as **traffic flow** for each day. Additionally, please find a **check-list** that we are asking families to fill-out and have prior to entering the turn-in line. Having this form filled out before you arrive at the school will help make the process move quicker for all involved.

#### [NT PICK-UP FLYER](#)

#### **Q25. What about Middle School scheduling for the 2020-2021 School Year? (ADDED 4/21/20)**

**A.** Parents of students currently in grades 5-7 were sent an email about scheduling options for the 2020-2021 school year. This email included a Google Form to be completed with the options. If a paper copy of the scheduling form is needed please email that request to [jcouch@nationaltrail.us](mailto:jcouch@nationaltrail.us) or by calling 937-437-3333 x 1300.

Parents of students currently in grade 4 were sent an email with video clarification about lockers. Parents need to measure their students from their toes to nose in order to decide which students will be able to use a top locker. Please contact Janet Ott by emailing [jott@nationaltrail.us](mailto:jott@nationaltrail.us) with questions about lockers for students entering into the 5th grade in the 2020-21 school year.

#### **Q26. What about High School scheduling for the 2020-2021 School Year? (ADDED 4/21/20)**

Scheduling forms were distributed and collected prior to our last day on March 13th. If students or parents have questions about, or requests for, their schedule they should contact Miss Egbert at [begbert@nationaltrail.us](mailto:begbert@nationaltrail.us)

#### **Q27. With school being physically closed for the remainder of the 2019-2020 school year, what is the status of spring sports? Fall Sports? (ADDED 4/20/2020)**

**A.** The following information was provided by OHSAA's Executive Director on April 20, 2020:

As we have stated in our previous communications, today's announcement by Governor DeWine to close schools for the remainder of the 2019-20 school year also will now result in the cancellation of OHSAA sponsored spring sports seasons including tournaments.

#### **Moving Forward**



## NT COVID-19 FAQ's for Parents/Students UPDATED 5/10/20

I want to stress the ‘uncertainties,’ but as we now look into the summer and the fall, we will communicate plans/adjustments to our regulations as uncertainties become realities. I want to assure you that we are looking at everything. For example, when the first decision to close schools was made, we looked at eligibility concerns. About three weeks ago we began looking at all models if fall sports’ seasons were affected – still an uncertainty. We are looking at everything from ‘physicals’ (and the potential difficulty of getting them) to the possible need to treat/disinfect artificial surfaces. We will pass along guidance and regulation adjustments as uncertainties become better understood. We are drawing on a long-established OHSAA Sports Medicine Advisory Group for professional recommendations for many of these concerns and issues. This is a reminder the current no-contact period remains in effect at least through May 3. Any adjustments/extension to this will be communicated in advance of that date. Ninety-four percent of current respondents to Friday’s survey of member school administrators would expect this to be extended to June 1<sup>st</sup>.